

KILBIRNIE BUSINESS NETWORK INC

ANNUAL GENERAL MEETING

MINUTES

Held at 6pm on Tuesday 30th November 2016
Brentwood Hotel, 16 Kemp St, Kilbirnie, WELLINGTON

Members present: Bruce Welsh (Chair), Peter Richardson, Stella Hawkes, Robyn Mathieson, Lindsay Young, Steven Young, TrINETTE Gray, Dean Galt, Darryl Lindsay, Philippa Anderson, Geoff Kiddle, Jordan Roy, Joanne Morris, Alan Gray, Anthony Dey

Also in attendance: Sarah Free (Wellington City Councillor), Chris Calvi-Freeman (Wellington City Councillor), Phil Johnson (BID Miramar), Gary Holmes (BID Manager), Ralph Walker (Onemata).

1. Apologies:

Apologies received from: Nick Bacon (BNZ) and Penelope Burns (Forever Young Hairdressing), Kelley Braddock (Head Start Hair Design), and Paul Smith.

Resolved: That the apologies be accepted

Moved: Bruce Welsh Seconded: Anthony Dey **Passed**

2. Confirmation of Minutes from 2015 AGM

Note that the Minutes from the 2015 AGM held on 18th November 2015 have been tabled and are available to members.

Resolved: That the minutes of the 2015 AGM held 18th November 2015 be accepted as a true and correct record

Moved: Bruce Welsh Seconded: Steven Young **Passed**

3. Matters arising from the Minutes

It was noted that Keiran O'Meara had resigned from NZ Post and was no longer working in the area.

4. Chairman's Annual Report

The Chair presented his verbal annual report and updated the meeting on the branding exercise, proposed Festival and the appointment of the new BID Manager.

Resolved: That the Chairman's Annual Report be received

Moved: Bruce Welsh Seconded: Geoff Kiddle **Passed**

5. Adoption of Financial Report

Note that the accounts for year ended 30 June 2016 have been tabled

Resolved: That the accounts for year ended 30 June 2016 be adopted
Moved: Geoff Kiddle Seconded: Dean Galt **Passed**

6. Adoption of Business Plan for 2016/17

Note that the draft Business Plan for 2016/17 incorporating the budget for 2016/17 and 2017/18 has been tabled and is now proposed for adoption.

Note that the draft Budget for 2016/17 and 2017/18 has been tabled. This is an annual requirement of Council to confirm a draft budget for the following financial year. Note that no increase in the targeted rate is being proposed, over and above the existing targeted rate of \$80,000.

Resolved: That the draft Business Plan for 2016/17 incorporating the budgets for 2016/17 and 2017/18 be adopted
Moved: Bruce Wels Seconded: Robyn Mathieson **Passed**

7. Appointment of auditor

Resolved: That the incoming Committee be authorised to appoint an auditor to undertake the audit of the end of year accounts for 30 June 2017.
Moved: Bruce Welsh Seconded: Robyn Mathieson **Passed**

8. Election of Executive Committee Members

The chair handed the meeting over to BID Manager Gary Holmes.

Three written nominations had been received from Steven Young, Bruce Welsh and Geoff Kiddle. Because there were fewer written nominations received than positions available, Steven Young, Bruce Welsh and Geoff Kiddle were declared duly elected.

Further nominations were called from the floor and following members were nominated: Robyn Mathieson, Anthony Dey, Dean Galt and Joanne Morris.

Resolved: That Robyn Mathieson, Anthony Dey, Dean Galt and Joanne Morris also be confirmed as elected as members of the Executive Committee for 2016/17
Moved: Steven Young Seconded: Geoff Kiddle **Passed**

9. Meeting Closed: 6.20pm

The Chairman then welcomed and introduced the two guest speakers Ralph Walker and Gary Holmes who gave a presentation on branding for Business Associations.